



APCA Inspection Services

#600, 900 – 6th Avenue SW, Calgary, AB, T2P 3K2
Phone: 403-244-4487 E-Mail: apca@apca.ca



REQUEST FOR INSPECTOR

IMPORTANT! Complete all areas of this form and ensure the following documents accompany this form: (1) Section 0900 paint spec of Architectural Specifications; (2) Room Finish Schedule; (3) Product Data Sheets/MSDS; and (4) Payment information.

Project Information

Project Name:		CONTRACT AMOUNT:			
Location/Address:		Approx. Start Date:			
City, Prov, PC:		Approx. Completion Date			
Comments:			<table border="1"><tr><td>New</td><td>Repair</td></tr></table>	New	Repair
New	Repair				

Painting Contractor

Company:		Contact Name:	
Address:		Phone:	
City, Prov, PC:		E-mail:	

General Contractor

Company:		Contact Name:	
Address:		Phone:	
City, Prov, PC:		E-mail:	

Architect

Company:		Contact Name:	
Address:		Phone:	
City, Prov, PC:		E-mail:	

Owner

Company:		Contact Name:	
Address:		Phone:	
City, Prov, PC:		E-mail:	

CONTRACT VALUE:	\$	X 5%	\$	X 5% GST	\$	TOTAL	\$
NOTE: Fees due must be paid in full prior to first inspection. All overdue invoices are subject to a service fee of 2% per month (26.8% per annum).							
NOTE: Final inspection fees will be based on final contract value including extras. See page two for details.							
NOTE: If contract value is less than \$25,000, fee is \$1,250.00. If the contract value includes substantial LOA for out or town projects, do not include in value.							
NOTE: Travel expenses will be invoiced separately and are due within 30 days of issue. See page two for rate schedule.							

Cheque made payable to APCA

Visa

MasterCard

EFT

Name on Card:		Signature:			
Card Number:		Expiry Date:		Security Code:	
Accounts payable contact, if different from above					

The undersigned contractor or firm agrees to pay **Alberta Painting Contractors Association (APCA)** a fee of 5% of the painting contract price shown above (plus applicable taxes) for projects in **Alberta**, for the inspection services to be rendered by the inspection agency assigned. Projects outside of Edmonton or Calgary will have additional travel costs associated with the inspection. Further, that the contract price will be adjusted to reflect the total contract price at date of substantial performance. *Please note that an additional charge of \$150.00 per hour may be billed to the painting contractor for extra/excessive final follow-up inspections. APCA will charge a monthly late fee of 2% on overdue invoices.*

I have read and understand this agreement. I also understand that the APCA Warranty applies to APCA Members only.

Date		Signature:	
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SECTION 2: ADDITIONAL CHARGES

TRAVEL RATE SCHEDULE

Travel Expenses outside of Calgary/Edmonton city limits will be calculated as follows and invoiced separately:	
Mileage	\$0.70/km (incl. mileage and inspector travel time)
Accommodations	\$200.00/night maximum
Meals	\$85.00/day maximum
Airfare	As required + \$60/hour flying time

FLAT RATE CITIES

From Calgary to: (round trip)	
Airdrie, Chestermere	\$38.00
Banff	\$215.00
Bragg Creek, Cochrane, Okotoks, Priddis	\$53.00
Canmore	\$185.00
Carsland, Carstairs, High River, Strathmore	\$70.00
Lethbridge	\$280.00
Medicine Hat	\$425.00
Olds	\$115.00
Red Deer	\$185.00
From Edmonton to: (round trip)	
Beaumont, Fort Saskatchewan, Leduc, Nisku, Spruce Grove	\$42.00
Camrose	\$130.00
Fort McMurray, Grande Prairie	Price per job
Red Deer	\$205.00
Sherwood Park	\$24.00
Wetaskiwin	\$90.00

OTHER SERVICES

Independent Consults/Reviews	\$150/hour, minimum 4 hours
Spec Reviewing/Writing	\$150/hour

- *The final inspection fee is based on the final painting contract value. Please be sure, when pricing extras or change orders, to include the APCA inspection fee of 5% plus GST as well. These changes will be inspected and for any increase in value between what the original RFI was submitted and the end value, APCA will submit an invoice to the painting contractor for the 5% inspection fee on that difference.*
- *Travel invoices, if required, are due within 30 days of issue. All outstanding invoices are subject to a service charge of 2% per month (26.8% per annum).*
- **Please note that the APCA warranty is ONLY ISSUED to an APCA member. Membership can be obtained by visiting our website.**

PROJECT NAME: _____

SECTION 3: PRODUCT SUBMITTAL

CURRENT SPECIFIED ITEM(S): _____

MPI Paint System #	MPI AP#	MANUFACTURER & Product Name	Product Code
<i>Example: INT 9.2B</i>	<i>50</i>	<i>Smith Paint / Drywall Primer</i>	<i>11171</i>
	<i>139</i>	<i>Smith Paint / Hi Performance Latex</i>	<i>11175</i>

IMPORTANT! Complete all areas of this form. Please ensure the following documents accompany this form:

- (1) Section 09 00 paint specifications of Architectural Specifications;
- (2) Room Finish Schedule;
- (3) Product Data Sheets/MSDS;
- (4) Payment in full for inspection fees.