

REQUEST FOR CONSULTATION / REVIEW

This is to request that APCA complete an INSPECTION/CONSULTATION for the project listed below. It is agreed that a deposit for this inspection/consultation fee of \$700.00 (plus GST for a total of \$735.00) will be paid prior to inspection of said project. Travel expenses and any additional charges (if applicable) will be due prior to release of the written consultation report.

Project Information

Project Name:	Scope/Area:
Location/Address:	Approx. 1st Inspection Date:
City, Prov., Postal:	Approx. Completion Date:

Project Specifics (issues, criteria, requirements, general comments)

Project Contact Information

Company/Name:	Contact Name:
Address:	Phone:
City, Prov., Postal:	Email:
Travel Expenses outside of Calgary/Edmonton city limits will be calculated as follows and invoiced separately:	
Mileage	\$0.70/km (incl. mileage and inspector travel time)
Accommodations	\$200.00/night maximum
Meals	\$85.00/day maximum

Please provide a credit card number and signature to be held on file. The initial deposit will be processed immediately. Once the inspection is complete, the final payment will be processed and you will receive your report and any other documentation required. Travel invoices, if required, are due within 30 days of issue. All outstanding invoices are subject to a service charge of 2% per month (26.8% per annum).

Cheque made payable to APCA

Visa

MasterCard

EFT

Name on Card:	Signature:
Card Number:	Expiry Date:
	Security Code: